

## **THE BLACKPALFREY MOTOR CLUB OF KENT - CLUB RULES**

1. **TITLE** The Club shall be named THE BLACKPALFREY MOTOR CLUB OF KENT (hereinafter referred to as The Club).

2. **COLOURS** The Club colours shall be green and yellow and the Club insignia shall be a white horse rampant over a steering wheel.

3. **OBJECTS** The objects of the Club shall be:

(a) To further interest in motoring and motor sport.

(b) To promote motor sport competitions in accordance with the Rules and Regulations of the Royal Automobile Club Motor Sports Association Ltd.

(c) To organise social events for the interest and enjoyment of its members.

(d) To afford members such benefits and privileges as it may be possible to arrange.

(e) To provide good relations with the general public.

4. **PRESERVATION OF IDENTITY** With the object of preserving the separate identity and autonomy of the Club, any proposition which might lead to, or is intended to bring about, the loss of the Club's separate identity, or autonomy, shall before becoming effective, be approved by a majority of three quarters of the paid up membership at each of three consecutive Annual General Meetings.

5. **MANAGEMENT** Subject to the provisions of these rules, full authority and responsibility for the transaction of the business and activities of the Club and for its management shall vest in a Committee, who in addition to the powers by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects of the Club as established other than those powers and acts reserved to a General Meeting.

### **6. ELECTION OF OFFICERS**

(a) The following officers shall be elected at the Annual General Meeting and subject to termination of office by resignation or otherwise shall remain in office until their successors are appointed at the Annual General Meeting next following their appointment: Treasurer, Secretary, Membership Secretary, Competition Secretary, Social Secretary, Magazine Editor, Press and Publicity Secretary, Chief Marshal, Equipment Officer, Ordinary Committee Members.

(b) The Committee shall have power to co-opt members as they deem necessary.

(c) A President and Vice Presidents who shall be honorary or Club members, may be elected at full Committee or general Meetings and subject to termination of such positions by resignation or otherwise shall remain so elected until the next Annual General Meeting. Persons so elected may act in an advisory capacity, but shall not be eligible to vote except at General Meetings. Retiring President and Vice-Presidents shall be eligible for re-election.

7. **COMMITTEE** The Committee shall consist of not less than 8 and not more than 24 members. All the officers named in 6(a) above shall be ex-officio members of the Committee. A third of the members of the Committee shall form a quorum. The Committee shall elect from among its own members a Chairman and Vice-Chairman.

Nominations of candidates for election as officers of the Club and to the Committee shall be received in writing by the Secretary not less than seven days before the Annual General Meeting, signed by the proposer with written acceptance of nomination. The Committee shall have the power to appoint a sub-committee of not less than three to meet on its behalf in respect of any matter specifically referred to such a

sub-committee. No member shall be eligible for election to the Committee or to any Club office during his tenure of a similar position in another motor club and the acceptance of nomination for election, or co-opting to the Committee or to Club office shall signify that the member accepting nomination is not so disqualified.

**8. MEETINGS OF COMMITTEE** The Committee shall meet whenever summoned by the Secretary or at the discretion of the Chairman or upon a requisition being signed by one half of the members thereof.

**9. ABSENCE FROM COMMITTEE** Any member of the Committee who shall without sufficient reason, absent himself from three consecutive meetings, shall be deemed to have resigned from the Committee.

**10. DUTIES OF SECRETARY** It shall be the duty of the Secretary to attend or to arrange for his assistant or a suitable deputy to attend all General and Committee meetings of the Club and to take or arrange to be taken minutes of the proceedings. Such meetings shall be recorded and presented for confirmation at the next succeeding meeting.

**11. BANKING** All moneys of the Club shall be banked by the Treasurer, or his nominee, in the name of the Club and no payments shall be made from such moneys except as authorised by the Treasurer and one other Committee member.

**12. ELECTION OF MEMBERS** Applications of candidates for membership of the Club shall be at the discretion of the Committee. The name and address and description of the candidate and the name of the proposer (being a member of the Club) shall be stated on each application submitted to the Committee, provided that in the case of a candidate who knows no member of the Club, the Committee shall be empowered to carry out the election after proper enquiries. Membership of the Club shall continue only for the period covered by the current subscription.

**13. PROVISIONAL MEMBERS** Any candidate for membership of the Club whose subscription has been accepted by the Treasurer shall thereupon become a provisional member of the Club. Provisional membership of any candidate shall only hold good until the meeting of the Committee next after payment of the subscription of the candidate.

**14. VOTING AT COMMITTEE MEETINGS** Each member present at a meeting of the Committee shall be entitled to exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. The Committee shall vote by ballot if any member present so demands. A vote of one third against any applicant for membership shall exclude from membership.

**15. SUBSCRIPTIONS** The annual subscriptions for membership shall be as follows:

Single membership ... £ 15.00

Joint membership (up to 4 members of the same household) .... £20.00

The membership year is from April 1st to March 31st. Joint members will receive a single Club magazine. Any member allowing his membership to lapse for more than three months will be deemed to have resigned his membership and will be subject to re—application. The Committee may elect as Honorary Members persons who have been distinguished in promoting the cause of motoring in general, or of the Club in particular.

**16. NEW MEMBERS** Any member who has been notified of his election and who fails to pay his subscription within one month of such notification shall be formally requested to pay the same and should he not do so within 14 days of such request, his election to membership will be null and void. No newly elected member shall be entitled to any of the privileges of membership until after the payment of his first subscription.

**17. NON-PAYMENT** Any member of the Club who has not paid his subscription within two clear calendar months of the date on which it becomes due, shall be notified of the fact by the Treasurer, and within one

month thereafter any member who has still failed to pay his subscription may, unless sufficient reason be shown to the satisfaction of the Committee, be taken off the Register of Members forthwith. No member whose subscription is in arrear shall be eligible to take part in any competition promoted by the Club.

**18. RESIGNATION** Any member wishing to resign his membership shall give notice in writing of such desire to the Secretary on or before the date on which his subscription would have become due for renewal in any year, otherwise he shall be liable to pay his subscription for the ensuing year. Any member ceasing voluntarily or otherwise, to be a member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any of the privileges of membership, but he shall remain liable for the payment of any debts due to the Club from him.

**19. USE OF CLUB NAME AND ADDRESS** The name and address of the Club shall not be given by a member as his address for any trade, advertising or business purpose or in connection with any legal proceedings.

**20. EXPULSION OF MEMBERS** It shall be the duty of the Committee if at any time they shall be of the opinion that the interests of the Club so require, by letter to invite any member to withdraw from the Club within a time specified in such letter, and in default of such withdrawal to submit the question of his expulsion to a meeting of the Committee to be held within six weeks of the date of such letter. Members of the Committee shall be given at least seven days notice that a question of withdrawal or expulsion is to be discussed at a meeting of the Committee. The member whose expulsion is under consideration shall be given at least seven days notice of such meeting and shall be allowed to offer an explanation of his conduct verbally or in writing and if two-thirds of the members present shall then vote for his expulsion he shall thereupon cease to be a member of the Club.

## **21. GENERAL MEETINGS**

(a) Annual General Meeting The Annual General Meeting of the Club shall be held each year upon a time and date to be fixed by the Committee. The Annual General—Meeting shall:

(i) Receive from the Treasurer a full statement of accounts showing receipts and expenditure for the year ending 31st March.

(ii) Receive from officers reports of the activities of the Club during the said year.

(iii) Elect the officers named in paragraph 6(a).

(iv) Elect the Committee.

(v) If considered desirable elect a President and Vice-Presidents.

(vi) Resolve with regard to any resolution which may be duly submitted to the meeting as hereinafter provided.

Ten ordinary members shall form a quorum.

(b) Special General Meeting A Special General Meeting may be convened at the direction of the Committee, or on a requisition to the Secretary stating the business for which the Special General Meeting is required and signed by not less than twelve members. If the meeting so requisitioned be not convened within twenty-one days, the said twelve members may convene such meeting. Ten ordinary members shall form a quorum. At least fourteen days notice in writing of all general meetings shall be given, but the non-receipt of such notice by any member shall not invalidate the proceedings.

(c) Agenda When members wish a matter to be discussed at a general meeting the text of such matter signed by at least two members shall be sent to the Secretary at least seven days before the date of such meeting for inclusion in the agenda. A copy of the agenda shall be sent to each member at least four days prior to the meeting, but the fact that any member has not received a copy of the agenda shall not

invalidate proceedings. No business which is not included on the agenda shall be discussed at the meeting unless two-thirds of the members present are in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the agenda then any other member shall be entitled to do so.

(d) **Voting** Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all general meetings, except as provided in Rules 4 and 23, a majority of votes shall decide a resolution. At a general meeting any twelve members may demand a poll, and thereupon the meeting shall be adjourned to a time and place to be named by the Chairman and a postal vote shall be taken of all members of the Club. The decision of the members, as shown by such postal vote, shall be reported to the adjourned meeting and shall be deemed to be the decision of such meeting.

(e) **Right to be Present** No person shall be entitled to take part in general meetings unless he has been duly elected as a member of the Club and has paid his subscription according to these Rules.

**22. OBSERVANCE AND INTERPRETATION OF RULES** Every member binds himself to abide by the Rules of the Club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Committee in all cases of dispute and disagreement as to the interpretation of these Rules.

**23. ALTERATION OF RULES** Any alterations may be made in these rules by a general meeting provided:

(a) that details of the proposed alteration or alterations are included in the notice of the general meeting, and

(b) that the resolution proposing such alteration is carried by two—thirds of those voting should a poll be demanded as provided for in Rule 21(d).

**24. EVENTS** All motor competitions promoted by the Club shall be held under the General Competition Regulations of the RAC Motor Sports Association Ltd., and in accordance with any other relevant requirements of the RAC MSA. Any member convicted of an offence arising out of being in charge of a motor vehicle in or in accordance with any Club event shall thereupon be liable for expulsion from the Club under Rule 20.

**25. COPIES OF RULES** Every member shall be furnished on election with a copy of these Rules.

**26. GENDER** In these Rules the masculine is deemed to include the feminine.

**27. DISSOLUTION** The Club may be dissolved by a Special General Meeting convened by direction of the Committee or on the requisition of the majority of the members. If the resolution of dissolution be passed, the Committee shall forthwith liquidate the affairs of the Club and if there is any surplus assets on realisation these shall be disposed of at the discretion of the Committee or as decided at such Special General Meeting.